



ABN 99 080 135 913

## **FLAGSHIP INVESTMENTS LIMITED**

### **CODE OF CONDUCT POLICY**

Flagship Investments Limited (Company) recognises that the success of our business and the maintenance of the Company's integrity require that its Directors and officers pursue the highest standards of ethical conduct at all times.

In congruence with our corporate values we will act in accordance with the following principles:

#### **1. FAIR DEALING**

We will deal fairly with our employees, colleagues, customers, suppliers, competitors and Shareholders and will maintain a high standard of responsibility and awareness as a corporate citizen.

#### **2. AVOID CONFLICTS OF INTEREST**

We acknowledge that there may be times when our personal or other interests conflict with those of the Company. In these circumstances, we will take action to remove or manage the conflict, so as to avoid detriment to the Company or any perception of conflict of interest.

#### **3. PERSONAL TRANSACTIONS**

We will not use the name of the Company for personal gain.

We will not use any information gained from our dealings with the Company for personal gain, nor allow any such information to be used for the personal gain of others.

Any equipment, services or facilities made available to us by the Company will only be used for properly authorised purposes.

#### **4. MAINTAIN CONFIDENTIALITY**

We will take care to ensure that confidential information about our business, Shareholders, suppliers, and employees is properly protected and not disclosed, except for proper purposes or where required by law.



## **5. COMPLIANCE WITH THE LAW AND COMPANY POLICIES**

We will abide by the law and relevant Company policies at all times, including best practice recommendations established in the ASX Corporate Governance Council's Corporate Governance Principles and Recommendations (4<sup>th</sup> Edition).

## **6. REPORTING OF BREACHES ENCOURAGED**

Any breaches of the law or unethical behaviour which becomes known to staff must be reported to the Managing Director. Breaches of the law which become known to a Director must be reported to the Chairperson or the Board as a whole.

Any breaches so reported will be properly investigated and appropriate action taken. Persons who report suspected breaches in good faith shall be protected from victimisation. Further details of the breach reporting process can be found in the Company's Whistleblower Policy.

## **7. ANTI-BRIBERY AND CORRUPTION**

The giving of bribes, improper payments or secret commissions in any respect is strictly prohibited. There are serious criminal and civil penalties that may be incurred both personally and for the Company. Where an instance of bribery or other improper payment occurs, the Board is to be informed immediately.